

CHAPMAN TOWN MEETING MINUTES

At 7:00pm Town Clerk Susan Bragdon greeted the audience, opened the meeting and read the following statement:

GREETINGS:

As directed, I Susan Bragdon, Clerk of the Town of Chapman, in the county of Aroostook and State of Maine, have had Betty Ireland warn and notify the residents of the Town of Chapman who are qualified by law to vote in Town affairs, to meet at the Chapman Ridge Runners Snowmobile Clubhouse, in Chapman, on Monday the 23rd day of March, A.D. 2020, at seven o'clock in the evening and then and there to act on Articles 1 through 30, set out below:

Art. 1 To elect, *by majority on written ballot*, a moderator to preside at said meeting.

Susan Bragdon asked for a nomination for Moderator. Patricia Sutherland made a motion for Michael Ireland with Terrence Hanlon seconding the motion. Bragdon asked for three (3) people to come forward to write their choices for moderator on a ballot. Three (3) Chapman voters came forward and all for Michael Ireland. Bragdon declared "Michael has been duly elected to serve as Moderator for this meeting and asked Michael would you please sign your oath. I now turn the meeting over to Michael Ireland."

Art. 2 To elect, *by majority on written ballot*, according to the provisions of the Revised Statutes of Maine, Title 30-A Section 2525: One (1) Select Board Member/Assessor for a term of three (3) years. One (1) Select Board Member for a term of three (3) years.

Patricia Sutherland made a motion to Elect herself, Patricia Sutherland with Terrence Hanlon seconding the motion. Moderator Michael Ireland asked for three (3) people to come forward to write their choice for Select Board Member/Assessor for a term of three (3) years. Three (3) Chapman voters came forward and all voted for Patricia Sutherland.

Art. 3 To see if the Town will authorize the municipal officers to choose all other necessary municipal officials for the ensuing year.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to accept Article 3 as written with Isaac Braley seconding the motion. Motion passed by show of hands.

Art. 4 To see what date the Town will vote taxes to be due and payable.

SELECT BOARD RECOMMENDS: Due and payable upon receipt of bill.

Patricia Sutherland made a motion to accept Article 4 as written with Terry Hanlon seconding the motion. Motion was passed by show of hands.

Art. 5 To see if the Town will vote to charge interest on taxes unpaid as of a certain date; if so, how much and what date.

SELECT BOARD RECOMMENDS: 9% effective November 1, 2020

Patricia Sutherland made a motion to accept Article 5 as written with Charles Beaulieu II seconding the motion. Motion was passed by a show of hands.

Art. 6 To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes paid pursuant to the Revised Statutes of Maine, Title 36, Section 506-A.

SELECT BOARD RECOMMENDS: 5%

Patricia Sutherland made a motion to accept Article 6 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 7 To see if the Town will vote to allow a discount on 2020 taxes paid before a certain date; if so, how much and what date.

SELECT BOARD RECOMMENDS: 1% for 20 days from date of bill.

Patricia Sutherland made a motion to accept Article 7 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 8 To see what sum the Town will vote to raise and appropriate for General Government. Any overdraft to come from the Undesignated Fund Balance.

SELECT BOARD RECOMMENDS: \$19,906

Patricia Sutherland made a motion to pass Article 8 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 9 To see what sum the Town will vote to raise and appropriate for Fire Department. Any overdraft to come from the Undesignated Fund Balance.

SELECT BOARD RECOMMENDS: \$18,447

Patricia Sutherland made a motion to pass Article 9 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 10 To see what sum the Town will vote to raise and appropriate for Property Services. Any overdraft to come from the Undesignated Fund Balance.

SELECT BOARD RECOMMENDS: \$900

Patricia Sutherland made a motion to pass Article 10 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 11 To see what sum the Town will vote to raise and appropriate for Public Safety. Any overdraft to come from the Undesignated Fund Balance.

SELECT BOARD RECOMMENDS: \$6,272

Patricia Sutherland made a motion to pass Article 11 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 12 To see what sum the Town will vote to raise and appropriate for Community Services. Any overdraft to come from the Undesignated Fund Balance.

SELECT BOARD RECOMMENDS: \$7,170

Patricia Sutherland made a motion to pass Article 12 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 13 To see what sum the Town will vote to raise and appropriate for General Assistance. Any overdraft to come from the Undesignated Fund Balance.

SELECT BOARD RECOMMENDS: \$1,500

Patricia Sutherland made a motion to pass Article 13 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 14 To see what sum the Town will vote to raise and appropriate for Reserve Accounts.

SELECT BOARD RECOMMENDS: \$65,536

Patricia Sutherland made a motion to pass Article 14 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 15 To see if the Town will vote to approve the following total anticipated revenues from State Revenue Sharing, Local Road Assistance Program, Surplus Use and all other revenues, as estimated, and appropriate said sum for the purpose of reducing the overall Tax Commitment:

State Revenue Sharing	\$ 19,499
Local Road Assistance Program	\$ 18,500
Surplus Use	\$ 25,000
All Other Revenue	<u>\$216,896</u>
TOTAL ANTICIPATED REVENUES	\$279,895

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 15 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 16 To see if the Town will vote to raise and appropriate the sum of \$257,830 as its share of Joint Expenses for the fiscal year ending 12/31/2020, said appropriations having been set by the Joint Select Board, pursuant to the Interlocal Agreement and Private and Special Laws of 2009. Said appropriations comprised as follows:

	2020 PROPOSED
General Government	\$ 71,112
Highway	\$121,895
Fire	\$ 21,914
Recreation	\$ 10,718
Property Services	\$ 5,817
Public Safety	\$ 1,116
Reserve Accounts	<u>\$ 26,166</u>
TOTAL GOVERNMENT EXPENSES	\$258,738

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 16 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 17 To see if the Town will vote to increase the property tax levy limit of \$181,237 established for the Town by State law in the event that the municipal budget approved under the preceding articles results in a tax commitment that is greater than the property tax levy limit.

If the preceding articles are not changed, then vote to take no action on this article. Otherwise, SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made the motion to accept Article 17 as written with Isaac Braley seconding the motion. Motion passed by a show of hands.

Art. 18 To see if the Town will vote to authorize the municipal officers to appropriate all interest earned or capital gains realized on Reserve Accounts as Interest Earned Revenue.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 18 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 19 To see if the Town will vote to appropriate all revenues from recreation fees to reduce recreation expenses and to place any remaining fundraising revenues into the recreation reserve account, according to the Interlocal Agreement.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 19 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 20 To see if the Town will vote to appropriate all General Assistance reimbursements from the State of Maine to reduce the Town's General Assistance expenses.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 20 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 21 To see if the Town will vote to authorize the municipal officers to spend an amount equal to 3/12th of the 2020 budget from January 2021 until a budget is adopted. This will allow the Town to operate during the 3 months prior to the annual town meeting.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 21 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 22 To see if the Town will vote to authorize the municipal officers to expend funds from the Local Road Improvement reserve account in the best interest of the Town, when proper funds are available.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 22 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 23 To see if the Town will vote to transfer funds received from snowmobile registrations and the Snowmobile Club Trail Maintenance Grant-In-Aid Program to the Chapman Ridge Runners Snowmobile Club, provided they maintain trails for recreational use which may be used by the general public.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 23 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 24 To see if the Town will vote to authorize the municipal officers to purchase property or equipment to benefit, or for the best interest of the Town, when proper reserve funds are available.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 24 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 25 To see if the Town will vote to authorize the municipal officers to sell any outdated capital equipment on such terms as they deem advisable and place such funds in the equipment reserve fund, according to the Interlocal Agreement.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 25 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 26 To see if the Town will vote to authorize the municipal officers, on behalf of the Town, to sell and dispose of any real estate, however acquired, on such terms as they deem advisable, to execute a municipal quit claim deed without covenants on such property, and to lease property and sell stumps on such terms as they deem advisable. Real estate sales shall be offered by sealed bid after notice of sale has been advertised for two (2) consecutive weeks, unless the property is offered to the previous owner for accumulated taxes, interest, and other costs against said property, except that the Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 26 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 27 To see if the Town will vote to authorize the municipal officers, on behalf of the Town, to apply for, accept and expend grant funds from state government agencies, federal government agencies, or private organizations, for any purpose they deem in the best interest of the Town.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 27 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 28 To see if the Town will vote to authorize the municipal officers, on behalf of the Town, to accept gifts and real estate which may be given to the Town, and to accept funds from the State of Maine, the United States and from other identified sources, and to appropriate any funds received to specified or appropriate accounts or funds.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 28 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 29 To see if the Town will vote to authorize the municipal officers to execute contracts of terms three (3) years or less, for services deemed in the best interest of the Town.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 29 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Art. 30 To see if the Town, in accordance with the Revised Statutes of Maine, Title 36, Section 506, will authorize the tax collector and town treasurer to accept prepayment of taxes not yet committed and to pay no interest thereon.

SELECT BOARD RECOMMENDS: Approval

Patricia Sutherland made a motion to pass Article 30 as written with Terrence Hanlon seconding the motion. Motion was passed by a show of hands.

Patricia Sutherland made a motion to adjourn the meeting with Terrence Hanlon seconding the motion. Moderator Michael Ireland adjourned the meeting at 7:18 pm.

Respectfully Submitted,

*Susan Bragdon
Town Clerk*

Given unto our hands at Chapman this 16th day of March A.D. 2020.

Charles R. Beaulieu II

Isaac T. Braley

Terrence J. Hanlon

Milford P. Maynard

Patricia A. Sutherland

Chapman Select Board