

2022 CHAPMAN TOWN MEETING MINUTES

Pamela McEachern announced the polls were closed at 7:00 PM. Sandra Fournier The Town Manager then turned Town Meeting over to Town Clerk Christina Kidney.

At 7:05 Christina Kidney Town Clerk opened the Annual Town Meeting by reading the following statement:

GREETINGS:

I, Christina Kidney, Clerk of the Town of Chapman, in the County of Aroostook and the State of Maine, have had Betty Ireland warn and notify the inhabitants of Chapman who are qualified by law to vote in the Town affairs to assemble 3:00 pm Monday March 21, 2022 at The Chapman Ridge Runners Snowmobile Club for the purpose of acting on Articles 1-32.

Article 1. To elect, *by majority on written ballot*, a moderator to preside at said meeting.

At 7:11 Susan Maynard nominated Peter Powers as Moderator with Terrance Hanlon seconding the motion. No further nominations were made. The Clerk asked for at least three written ballots to be cast. Three ballots were cast. After the voting was completed, the ballots were counted. All of the ballots were for Peter Powers.

Article 2. To vote *by majority on secret ballot*, on the following local option question(s) in MRSA Title 28-A §123.1 Sale of liquor for consumption on the premises on days other than Sunday.

“Shall this municipality authorize the State to issue licenses for the sale of liquor to be consumed on the premises of licensed establishments on days other than Sunday?”

Local Liquor License passed 18 yes to 15 no

Article 3. To elect, *by majority on written ballot*, according to the provisions of the Revised Statutes of Maine, Title 30-A Section 2525: One (1) Select Board Member/Assessor for a term of three (3) years.

Isaac Braley was reelected with 18 votes on the floor.

Article 4. To see if the Town will authorize the municipal officers to choose all other necessary municipal officials for the ensuing year.

SELECT BOARD RECOMMENDS: Approval

Motion to accept the Selectmen’s Recommendation on Article 4 as written: Patricia Sutherland

Second: Brent Buck

No discussion. Motion passed by show of hands.

Article 5. To see what date the Town will vote taxes to be due and payable.
SELECT BOARD RECOMMENDS: Due and payable upon receipt of bill.

*Motion to accept the Selectmen's Recommendation on Article 5 as written: Susan Maynard
Second: Milford Maynard
No discussion. Motion passed by show of hands.*

Article 6. To see if the Town will vote to charge interest on taxes unpaid as of a certain date; if so, how much and what date.
SELECT BOARD RECOMMENDS: 4% effective November 1, 2022

*Motion to accept the Selectmen's Recommendation on Article 6 as written: Patricia Sutherland
Second: Brent Buck
No discussion. Motion passed by show of hands.*

Article 7. To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes paid pursuant to the Revised Statutes of Maine, Title 36, Section 506-A.
SELECT BOARD RECOMMENDS: 2%

*Motion to accept the Selectmen's Recommendation on Article 7 as written: Patricia Sutherland
Second: Susan Maynard
No discussion. Motion passed by show of hands.*

Article 8. To see if the Town will vote to allow a discount on 2022 taxes paid before a certain date; if so, how much and what date.
SELECT BOARD RECOMMENDS: 1% for 20 days from date of bill.

*Motion to accept the Selectmen's Recommendation on Article 8 as written: Susan Maynard
Second: Brent Buck
No discussion. Motion passed by show of hands.*

Article 9. To see what sum the Town will vote to raise and appropriate for General Government. Any overdraft to come from the Undesignated Fund Balance.
SELECT BOARD RECOMMENDS: \$18,170

*Motion to accept the Selectmen's Recommendation on Article 9 as written: Patricia Sutherland
Second: Susan Maynard
No discussion. Motion passed by show of hands.*

Article 10. To see what sum the Town will vote to raise and appropriate for Fire Department. Any overdraft to come from the Undesignated Fund Balance.
SELECT BOARD RECOMMENDS: \$18,795

Motion to accept the Selectmen's Recommendation on Article 10 as written: Patricia Sutherland

Second: Carolyn Hanlon

No discussion. Motion passed by show of hands.

Article 11. To see what sum the Town will vote to raise and appropriate for Property Services. Any overdraft to come from the Undesignated Fund Balance.
SELECT BOARD RECOMMENDS: \$900

Motion to accept the Selectmen's Recommendation on Article 11 as written: Patricia Sutherland

Second: Terrance Hanlon

No discussion. Motion passed by show of hands.

Article 12. To see what sum the Town will vote to raise and appropriate for Public Safety. Any overdraft to come from the Undesignated Fund Balance.
SELECT BOARD RECOMMENDS: \$6,315

Motion to accept the Selectmen's Recommendation on Article 12 as written: Patricia Sutherland

Second: Susan Maynard

No discussion. Motion passed by show of hands.

Article 13. To see what sum the Town will vote to raise and appropriate for Community Services. Any overdraft to come from the Undesignated Fund Balance.
SELECT BOARD RECOMMENDS: \$6,792

Motion to accept the Selectmen's Recommendation on Article 13 as written: Patricia Sutherland

Second: David Gardiner

No discussion. Motion passed by show of hands.

Article 14. To see what sum the Town will vote to raise and appropriate for General Assistance. Any overdraft to come from the Undesignated Fund Balance.
SELECT BOARD RECOMMENDS: \$1,500

Motion to accept the Selectmen's Recommendation on Article 14 as written: Patricia Sutherland

Second: Carolyn Hanlon

No discussion. Motion passed by show of hands.

Article 15. To see what sum the Town will vote to raise and appropriate for Reserve Accounts.
SELECT BOARD RECOMMENDS: \$71,935

Motion to accept the Selectmen's Recommendation on Article 15 as written: Patricia Sutherland
Second: Susan Maynard
No discussion. Motion passed by show of hands.

Article 16. To see if the Town will vote to approve the following total anticipated revenues from State Revenue Sharing, Local Road Assistance Program, Surplus Use and all other revenues, as estimated, and appropriate said sum for the purpose of reducing the overall Tax Commitment:

State Revenue Sharing	\$ 45,000
Local Road Assistance Program	\$ 19,245
Surplus Use	\$ 55,000
All Other Revenue	<u>\$196,988</u>
TOTAL ANTICIPATED REVENUES	\$316,233

SELECT BOARD RECOMMENDS: Approval

Motion to accept the Selectmen's Recommendation on Article 16 as written: Carolyn Hanlon
Second: Terrance Hanlon
No discussion. Motion passed by show of hands.

Article 17. To see if the Town will vote to raise and appropriate the sum of \$300,192 as its share of Joint Expenses for the fiscal year ending 12/31/2022, said appropriations having been set by the Joint Select Board, pursuant to the Interlocal Agreement and Private and Special Laws of 2009. Said appropriations comprised as follows:

	2022 PROPOSED
General Government	\$ 74,622
Highway	\$144,844
Fire	\$ 25,203
Recreation	\$ 10,006
Property Services	\$ 10,356
Public Safety	\$ 1,262
Community Services	\$ 224
Reserve Accounts	<u>\$ 33,675</u>
TOTAL GOVERNMENT EXPENSES	\$300,192

SELECT BOARD RECOMMENDS: Approval

Motion to accept the Selectmen's Recommendation on Article 17 as written: Patricia Sutherland
Second: David Gardiner

No discussion. Motion passed by show of hands.

Article 18. To see if the Town will vote to approve a general obligation note borrowing in anticipation of such lease/purchase agreements, of up to \$170,000, for the purpose of financing costs of purchasing a groomer, on behalf of the Chapman Ridge Runners Snowmobile Club. And to allow the municipal officials to enter into a 10-year lease/purchase agreement with the Chapman Ridge Runners Snowmobile Club to repay such note, including interest.

Municipal Treasurer's Financial Statement

[This statement is to accompany the warrant and ballot (if applicable) whenever voters are asked to authorize general obligation borrowing. 30-A M.R.S. §§ 5404(1-A) & 5772(2-A)]

Total Town Indebtedness

- A. Bonds outstanding and unpaid: \$ 0
- B. Bonds authorized and un-issued: \$ 0
- C. Bonds to be issued if this question is approved: \$ 170,000

Costs. At an estimated maximum interest rate of 3.10%, the estimated costs of this bond issue will be:

Ten(10) Years _____

Principal: \$ 170,000

Interest: \$ 30,768.60

Total Debt Service: \$ 200,768.60

Validity. The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Treasurer/Tax Collector

Motion to accept the Selectmen's Recommendation on Article 18 as written: Patricia Sutherland

Second: David Gardiner

The Town Manager Sandra Fournier elaborated on this article. She explained if the grant was not approved that the note between the Town and Chapman Ridge Runners would be dissolved. She explained that the agreement was contingent on the grant's approval. Milford Maynard then explained how the Chapman Ridge Runners would be selling there existing groomer for \$100,000.00. Maynard also noted that Chapman Ridge Runners is in the process of obtaining a grant through State Capital Grant for \$41,200.00. All of this money would be deducted from the original note. If this grant is approved and groomer is

sold this would leave a remaining balance of \$26,300.00. Therefore, the total note would be significantly smaller. Susan Maynard also added that they borrowed years past for another groomer and paid note in full. Susan Maynard stated this is not the Towns money but Chapman Ridge Runners would be paying the full amount for the Groomer. Motion passed by show of hands.

Article 19. To see if the Town will vote to permanently increase the property tax levy limit established for the Town of Chapman by State Law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that tax levy limit.
SELECT BOARD RECOMMENDS: Approval

Motion to accept the Selectmen's Recommendation on Article 19 as written: Patricia Sutherland

Second: Brent Buck

Patricia Sutherland motioned to combine articles 19-32 as they are yearly articles presented annually. There were no objections. Motion passed by show of hands.

Article 20. To see if the Town will vote to authorize the municipal officers to appropriate all interest earned or capital gains realized on Reserve Accounts as Interest Earned Revenue.
SELECT BOARD RECOMMENDS: Approval

Article 21. To see if the Town will vote to appropriate all revenues from recreation fees to reduce recreation expenses and to place any remaining fundraising revenues into the recreation reserve account, according to the Interlocal Agreement.
SELECT BOARD RECOMMENDS: Approval

Article 22. To see if the Town will vote to appropriate all General Assistance reimbursements from the State of Maine to reduce the Town's General Assistance expenses.
SELECT BOARD RECOMMENDS: Approval

Article 23. To see if the Town will vote to authorize the municipal officers to spend an amount equal to 3/12th of the 2022 budget from January 2023 until a budget is adopted. This will allow the Town to operate during the 3 months prior to the annual town meeting.
SELECT BOARD RECOMMENDS: Approval

Article 24. To see if the Town will vote to authorize the municipal officers to expend funds from the Local Road Improvement reserve account in the best interest of the Town, when proper funds are available.
SELECT BOARD RECOMMENDS: Approval

Article 25. To see if the Town will vote to transfer funds received from snowmobile registrations and the Snowmobile Club Trail Maintenance Grant-In-Aid Program to the Chapman Ridge Runners Snowmobile Club, provided they maintain trails for recreational use which may be used by the general public.
SELECT BOARD RECOMMENDS: Approval

Article 26. To see if the Town will vote to authorize the municipal officers to purchase property or equipment to benefit, or for the best interest of the Town, when proper reserve funds are available.

SELECT BOARD RECOMMENDS: Approval

Article 27. To see if the Town will vote to authorize the municipal officers to sell any outdated capital equipment on such terms as they deem advisable and place such funds in the equipment reserve fund, according to the Interlocal Agreement.

SELECT BOARD RECOMMENDS: Approval

Article 28. To see if the Town will vote to authorize the municipal officers, on behalf of the Town, to sell and dispose of any real estate, however acquired, on such terms as they deem advisable, to execute a municipal quit claim deed without covenants on such property, and to lease property and sell stumpage on such terms as they deem advisable. Real estate sales shall be offered by sealed bid after notice of sale has been advertised for two (2) consecutive weeks, unless the property is offered to the previous owner for accumulated taxes, interest, and other costs against said property, except that the Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

SELECT BOARD RECOMMENDS: Approval

Article 29. To see if the Town will vote to authorize the municipal officers, on behalf of the Town, to apply for, accept and expend grant funds from state government agencies, federal government agencies, or private organizations, for any purpose they deem in the best interest of the Town.

SELECT BOARD RECOMMENDS: Approval

Article 30. To see if the Town will vote to authorize the municipal officers, on behalf of the Town, to accept gifts and real estate which may be given to the Town, and to accept funds from the State of Maine, the United States and from other identified sources, and to appropriate any funds received to specified or appropriate accounts or funds.

SELECT BOARD RECOMMENDS: Approval

Article 31. To see if the Town will vote to authorize the municipal officers to execute contracts of terms three (3) years or less, for services deemed in the best interest of the Town.

SELECT BOARD RECOMMENDS: Approval

Article 32. To see if the Town, in accordance with the Revised Statutes of Maine, Title 36, Section 506, will authorize the tax collector and town treasurer to accept prepayment of taxes not yet committed and to pay no interest thereon.

SELECT BOARD RECOMMENDS: Approval

Motion to accept the Selectmen's Recommendation on Article 19-32 as written: Susan Maynard

Second: Brent Buck

No discussion. Motion passed by show of hands.

Votes were tallied by election staff.

Peter Powers announced the results of The Town of Chapman's Annual Local Election.

No further matters were discussed. A motion to adjourn was made by Terrance Hanlon and seconded by Patricia Sutherland.

Respectfully Submitted,

*Christina Kidney
Town Clerk*