

NOTICE
JOINT SELECT BOARD MEETING
Tuesday, April 19, 2022
6:00 PM – Conference Room
MINUTES

Call to Order at 6:02 PM by Joint Board Chair, Pat Sutherland

Present – Chair Patricia Sutherland, Shari Cheney, Isaac Braley, Matt Gregg, Gerry McGlenn, Maylen Kenney (zoom), Milford Maynard, Terry Hanlon, Barry Buck, Dave Dunlavey, Hermon Condon, Charles Beaulieu II, Allen Michaud, Travis Mastro and Scott Young.

Absent – None.

Staff Present – Sandra Fournier, Town Manager.

Public Present – None

Public Comments - None

Review and Approve Minutes of Previous Joint Board Meetings, January 18, 2022: Motion was made by **Buck** to approve the minutes of Joint Board meeting on January 18, 2022, as presented.

Second by **Young**

Motion passed 15-0.

Old Business – None

New Business

Elect Joint Board Chair – The Joint Chair alternates each year in the order of Mapleton, Castle Hill, and Chapman. This year is Mapleton’s turn to nominate a Joint chair for the 2022 year. Motion was made by **Gregg** to nominate Barry Buck as the 2023 Joint Board Chair.

Second by **Dunlavey**.

No other nominations were received.

Motion passed 15-0.

2022 Paving Bid – The Fire Department and the Municipal parking lot are jointly owned; therefore, this section of the 2022 Paving Project must be a Joint Board decision. Further discussion was held regarding which cost formula,

Administrative or Highway, will be used to pay for the paving costs on these two projects. The Town Manager suggested using the administrative cost formula. Motion was made by **Sutherland** to approve utilizing the administrative cost formula to pay for the two-parking lot paving projects.

Second by **Dunlavey**.

Motion passed 15-0.

Motion was made by **Maynard** to award the Fire Department Parking Lot and Municipal Building Parking Lot 2022 paving contract to Eurovia Atlantic Coast, dba Northeast Paving.

Second by **Sutherland**.

Motion passed 15-0

Town Manager Appointments - Under Title 30-A MRSA §2636 (5) per the Town Manager plan, all appointments of municipal staff are under the authority of the Town Manager. The Joint Board were presented with a list of administrative staff names and positions for confirmation.

Motion was made by **Dunlavey** to confirm the appointments of administrative staff as presented.

Second **Michaud**.

Motion passed 15-0

Consider Mailbox Replace Policy – The Joint Board reviewed the draft policy presented by the Town Manager. The Board would like to add to the draft policy a diagram of the MDOT mailbox placement regulations. Once redrafted, the policy will be reviewed at the next Joint Board meeting.

Consider Tri-Town Holiday Committee Request - A request was presented by the Tri-Town Holiday Committee to utilize the Joint Towns tax exemption status in order to keep costs low and provide an opportunity for individuals and business to participate in a tax-deductible donation. In regards to the financial responsibility for the Towns, the Town Manager suggests that a fiduciary account be created that will act as an “in and out” account of these funds that are donated in order to allow the Committee to use the Towns tax exemption status. All funds issued out of this account will be handled through the Town’s warrant process for proper auditing and internal controls. At not time will Town funds be utilize for this project, unless approved during the Budget process as an appropriated expense.

Motion was made by **McGlenn** to authorize the creation of the fiduciary account for the Tri-Town Holiday Committee and allow the Committee to use the Towns tax exemption number.

Second by **Cheney**.

Motion passed 15-0.

Town Manager Report – The Town Manager presented a brief update regarding the LD 2003 bill voted on Thursday, April 14, 2022, by members of the House, in favor 78 to 51, of this bill. The biggest impact of this bill, should it be enacted, would require the communities to alter and change the Towns’ Local Land Use Ordinances to allow multiple accessory dwelling units. The density calculator in the Land Use Ordinances will need to be redacted, as this bill eliminates that provision. Up to 2 accessory dwelling units will be allowed, on every lot, where Single-Family houses are allowed.

The Town Manager also provided a brief update on the County Broadband Committee (CBC). By the end of the year, the local CBC will have compiled enough data to give to the communities that address the need of infrastructure in the area. It will prove a list of service providers, availability of upload/download speeds, and the approximate cost per mile to install or upgrade the infrastructure.

The Joint Board instructed the Town Manager to write a letter on behalf of the Joint Board, addressed to local representatives voicing opposition to LD 2003 and the overall impact on rural Maine.

Executive Session Pursuant to 1 M.R.S.A §405(6.D) – To Discuss the Town Manager Contract. A motion was made by **Dunlavey** to enter into executive session at 6:25 PM. Second by **Sutherland**. Motion passed 15 – 0. Motion was made by **Sutherland** to exit executive session at 6:35 PM. Second by **Kenney**. Motion passed 15-0.

The Joint Board will schedule another Executive Session Pursuant to 1 M.R.S.A §405(6.D) to continue discussions of the Town Manager contract at the next Joint Board meeting.

Next Joint Board Meeting

A brief discussion was had to not meet in July and move the Joint Board meeting ahead 1-month to June 14, 2022, in the Conference Room.

The Joint Board meeting was adjourned at 6:37 PM.

Respectfully submitted by,

Sandra L. Fournier
Town Manager