

CHAPMAN SELECT BOARD MEETING

Wednesday, October 17, 2022

4:00 PM – Town Office

Minutes

Call to Order at 4:03 PM by Chair Sutherland

Present - Chair Patricia Sutherland, Isaac Braley, Terrance Hanlon, and Milford Maynard

Absent-Charles Beaulieu II

Staff Present -Sandra Fournier, Town Manager; Lisa Foster, Treasurer; Christina Kidney, Town Clerk

Public Comment- None

Approve Minutes of Previous Meeting September 14, 2022

Motion by Hanlon to accept the September 14, 2022 minutes as presented.

Second by Braley

Motion passed 4-0

Review, Approve, and Sign Treasurer Warrants # 70-78

Warrants 70-78 were discussed and signed

Motion by Maynard to accept the Treasurer's report on expenditures

(warrants), investments, and financial reports as prepared and presented.

Second by Hanlon

Motion passed 4-0

Old Business-None

New Business

Approve and Sign 2022 – 2023 General Assistance Ordinance

A discussion of maximum increase was explained by the Town Manager. Fournier explained there were slight increases in the maximums in certain categories. Income maximums increased by \$37- \$99 dollars, depending on household size. Food maximums increased by \$17.91-\$108.61, depending on household size and each additional person increased by \$58.00. In the category of housing unheated maximums increased by \$18.00-\$22.00; heated increased by \$64-\$143.00, depending upon household size. Utilities increased as well, electricity without electric hot water increased \$25-\$32.50; with an electric hot water increase \$38-\$75.50, depending upon household size. In addition, Immigration Relief language and guidelines have been included in the General Assistance program. Fournier also spoke on this year's Ordinance containing a provision for residents residing in a Recovery Residence.

Motion by Braley to approve 2023 General Assistance Ordinance.

Second by Maynard

Motion passed 4-0

Discuss Tax Collector's Waiver of Foreclosure Request

2020 Real Estate Property Taxes in foreclosure were discussed. Automatic foreclosure can be waived by a vote of the municipality's legislative body, giving the Treasurer authority to record a waiver of foreclosure in the Registry of Deeds.

Motion by Maynard to approve the waiver of foreclosure for 2105 Chapman Road; Map 006, Lot 003 as recommended by the Treasurer.

Second by Braley

Motion passed 4-0

Review Tax Collector's Foreclosure Report

There are two properties in Chapman that face potential automatic foreclosure for failure to pay 2020 taxes. These two properties are Map 006-003, 2105 Chapman Road and Map 007-007-004, on West Chapman Road.

No motion at this time. This is for informational purposes only.

Treasurer 3rd Quarter Financial Report

Third quarter financials were reviewed. The Treasurer reported that Chapman should be at 75% of the budget by the end of September. Currently Chapman is at 83% revenue received. 2021 Property Tax collected is 98%. 2022 Property Tax collected is 67%. Currently Chapman is at 78% expenses paid. The Treasurer said they are now looking to project monies that will be put into CD accounts.

No motion at this time. This is for informational purposes only.

Special Town Meeting Warrant

The Special Town Meeting Warrant was discussed and signed. This Warrant is to notify residents of upcoming November 8 District 1 School Board seat.

Motion by Hanlon to sign Special Town Meeting Warrant for School Board District 1 Election on November 8, 2022.

Second by Braley

Motion passed 4-0

Town Manager Report

The Clerk is preparing for the November 8, 2022 General Election. Absentee ballots have been received and were sent out to all those that requested on Friday, October 7, 2022. Absentee ballots will be processed prior to the election on Friday, November 4, 2022 at 12PM in the Conference Room at the Town Office. The election will be the gubernatorial election as well as a local school board position.

The code Enforcement Officer has issued six building permits and one plumbing permit for Chapman. Chapman is running a bit behind in building permits compared to previous years, with a yearly average of eleven. The Code Enforcement Officer also plans on recreating the building permit for the Towns.

The LPC had their first meeting on September 8, 2022 at which we discussed concerns with past laws that were enacted, such as LD 290 (Senior Property Tax Stabilization) and LD 2003 (ADU bill).

The County is pursuing their fiscal year change. I will be attending a public hearing in Caribou on November 16, 2022 to hear what that impact may mean for our communities.

Set Next Meeting Date(s):

Select Board Meetings – Wednesday, November 9, 2022 @ 5:30PM

Salary Committee Meeting – Tuesday, October 18, 2022 @ 5:30 PM

Joint Select Board Meeting – Tuesday, October 18, 2022 @ 6:30PM

Interlocal Committee Meeting –Monday, November 7, 2022 @6:00PM

Adjourn at 4:30 by: Chair Sutherland

Respectfully submitted

Christina Kidney
Town Clerk