



*Towns of Mapleton,  
Castle Hill and Chapman*  
P.O. Box 500, 103 Pulcifer Road  
Mapleton, Maine 04757  
Telephone/Fax (207) 764-3754

*Town Manager  
Sandra L. Fournier  
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## **INVITATION FOR BIDS 2024 / 2025 LOADER BACKHOE**

The Towns of Mapleton, Castle Hill & Chapman are soliciting bids for a 2024/2025 Loader Backhoe 100 (+-) horsepower. The backhoe must have a front coupler, hydraulic plumbed front and rear, rear jaw bone bucket attachment, 5' tilt ditching bucket, and ride control.

All bids must be received by the town office no later than 3 o'clock p.m. on Wednesday May 29, 2024. **Bid opening will take place on Wednesday, May 29, 2024 at 3:00PM.** Late proposals will not be opened or considered. Sealed Envelopes must be clearly labeled "**2024 BACKHOE BID**" and submitted to:

Towns of Mapleton, Castle Hill, and Chapman  
Attn: 2024 Backhoe Bid  
PO Box 500  
Mapleton, ME 04757

For more information contact the Town Office at 764-3754.

## **TOWNS OF MAPLETON CASTLE HILL CHAPMAN REQUEST FOR BIDS**

### **SECTION 1. GENERAL**

The Towns of Mapleton, Castle Hill, and Chapman are soliciting bids from dealers in Aroostook County for a new 2024 / 2025 Loader Backhoe for the Highway Department.

### **SECTION 2. STANDARD CONDITIONS**

1. The Bidder shall be responsible for all taxes, fees and permits required of this request for bids.
2. The Bidder shall be responsible for the proper disposal of any waste generated by this request for bids.
3. The Bidder shall serve in the capacity of an independent contractor and shall not be deemed an employee or representative of the municipality. The Bidder understands and agrees that they are an Independent Contractor for whom no Federal or State Income Tax will be deducted by the Towns, and for whom no retirement benefits, Medicare, vacation and sick leave, workers compensation, employment, and similar benefits available to Town employees will accrue. The Bidder further understands that annual information returns as required by the Internal Revenue Code or State of Maine Income Tax Law will be furnished to the Bidder for his Income Tax records.
4. Unless otherwise stated all bids shall be in a lump sum basis, FOB Mapleton, in U.S. funds.
5. Any bid received after the date and time of opening will be rejected and returned unopened to the Bidder. Time shall be determined as indicated on the clock where bids are received.
6. Unless otherwise stated all bids shall be submitted on the bid form supplied by the Towns.
7. The Towns reserve the right to reject any or all bids and to waive any informalities as they deem necessary. The Town Manager shall retain the right to determine what constitutes an informality. In their decision, the Town Manager may consider if other bidders are placed at a disadvantage by their decision. In all cases, the decision by the Town Manager shall be final.
8. Fax bids will not be accepted. Email bids will not be accepted.
9. No bid may be withdrawn for a period of 30 days after the bid opening.

10. The Bidder shall be responsible to provide all labor, materials, and equipment necessary to perform the work or supply the material(s) requested in this bid and shall insure a timely completion of the work involved or the material(s) supplied in conformance with generally accepted work standards. All work shall be in conformance with all applicable local, state and federal laws, ordinances, rules and regulations.
11. The Bidder shall not sublet, sell, transfer, assign or otherwise dispose of this agreement or any portion thereof, or of his right, title, or interest therein, without written request to and written consent of the Town Manager, except to a bank. No subcontracts or transfer or agreement shall in any case release the bidder of his liability under this agreement.
12. The performance of work or the delivery of material under the contract may be terminated by the Towns in whole, or from time to time, in part whenever for any reason the Town Manager shall determine that such termination is in the best interest of the Towns. Any such termination shall be affected by delivery to the Bidder of a Notice of Termination specifying the extent to which such termination becomes effective. The contract shall be equitably adjusted to compensate for such termination and the contract modified accordingly. In any event, this contract shall be terminated on the contract date.
13. The Bidder agrees to indemnify, defend and save harmless the Towns, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, material men, laborer, and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Bidder in the performance of this contract and against any liability, including costs and expenses, for violation of propriety right, copyrights, or rights of privacy, arising out of publication, translation, reproduction, delivery, performance, use of disposition of any data furnished under this contract or based on any libelous or other unlawful matter contained in such data.
14. All notebooks, maps, plans, working papers or other work produced in the performance of this contract are the property of the Towns.
15. Failure to provide requested information at the time the bid is submitted may result in the bid being rejected.

### **SECTION 3. BIDDER QUALIFICATIONS**

1. Bidder shall be a factory authorized dealer for the product that is bid. Bidder shall be able to provide parts and service for the product that is bid.

2. Bidder's service facility shall be in Aroostook County.
3. Bidder shall submit a time schedule for delivering the equipment.
4. Bidder shall submit warranty information and manufacturer's specs/catalogue cuts on backhoe. If any parts or equipment included in the bid are not "factory," Bidder shall submit list identifying the parts or equipment and their source or brand.
5. Bidder must complete the STATEMENT OF BIDDER'S QUALIFICATIONS and enclose with bid.

#### **SECTION 4. SCOPE OF WORK-TECHNICAL SPECIFICATION**

2024/2025 Loader Backhoe 100 (+-) horsepower. The backhoe must have a front coupler, hydraulic plumbed front and rear, rear jaw bone bucket attachment, 5' tilt ditching bucket, and ride control.

The equipment must be new **and an estimated delivery date must be identified** in the bid documents. Specification sheets must accompany all backhoe bids.

#### **SECTION 5. SUBMITTING A BID**

All bids must be submitted in a sealed envelope clearly marked "**2024 BACKHOE BID**" on the outside of the envelope. Bids must be **RECEIVED by May 29, 2024 at 3:00 PM** at the Town Clerk's office, 103 Pulcifer Road, Mapleton, Maine 04757. Any questions pertaining to this bid shall be directed to Road Commissioner, Chris Woodworth who can be reached by phone at (207) 764-3754.

All bids shall be opened and read aloud in public on May 29, 2024 at 3:00 PM at the above address. Final award of the bid is expected to be made by the Joint Select Board on June 5, 2024. The Joint Boards decision shall be final. Bidders are welcome to attend the bid opening.

STATEMENT OF BIDDER'S QUALIFICATIONS  
(If desired, the bidder may submit additional information)

Name of Bidder: \_\_\_\_\_

Bidder is: Corporation ( ) Partnership ( ) Individual ( )

Permanent Main Office  
Address: \_\_\_\_\_

Federal ID Number: \_\_\_\_\_

When Organized: \_\_\_\_\_  
If a corporation, where  
incorporated? \_\_\_\_\_

How many years have you been engaged in business under  
your present firm or trade name? \_\_\_\_\_

The Undersigned hereby authorizes and request any person, firm, or corporation to furnish any information requested by the Towns of Mapleton, Castle Hill, and Chapman in verification of the recitals comprising this Statement of the Bidder's Qualifications.

Attest Name of Bidder: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

“2024 BACKHOE” BID FORM  
Bid Opening May 29, 2024 at 3:00 p.m.

Submit to: Town Manager  
103 Pulcifer Rd  
Mapleton, Me 04757

Bidders Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No./Email Address: \_\_\_\_\_

The undersigned certifies that the information provided on the Bid Form is correct.

Have all specifications been met? \_\_\_\_\_yes \_\_\_\_\_no If no, have all deviations been listed on a separate page attached to this Bid Form? \_\_\_\_\_yes \_\_\_\_\_no

Does the Bidder meet the qualifications per Section 3 and provided attachments, if required, to this Bid Form? \_\_\_\_\_yes \_\_\_\_\_no

**BACKHOE DESCRIPTION**

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Engine Size: \_\_\_\_\_

**LIST ALL STANDARD EQUIPMENT**

_____	_____
_____	_____
_____	_____

**LIST OPTIONAL EQUIPMENT**

**PRICE**

_____	_____
_____	_____
_____	_____

**COMPLETE THE FOLLOWING:**

1. Base sticker price..... \_\_\_\_\_
2. Cost for all optional equipment..... \_\_\_\_\_
3. Destination, Delivery, and Preparation Charges..... \_\_\_\_\_
4. All other charges..... \_\_\_\_\_
5. Total backhoe cost (suggested list price)..... \_\_\_\_\_
6. Less discount to Towns ..... \_\_\_\_\_
7. Less trade-in value DEERE 310 SK serial \$1T0310TKCDE245656  
..... \_\_\_\_\_
7. Your bid (net cost to Towns) ..... \_\_\_\_\_
8. Estimated Delivery Date to Towns ..... \_\_\_\_\_

\_\_\_\_\_  
Name of Dealer

\_\_\_\_\_

\_\_\_\_\_  
Address and Telephone number

\_\_\_\_\_  
Signature