

MAPLETON MUNICIPAL OFFICERS MEETING

Wednesday, April 10, 2024

5:30 PM – Town Office

Minutes

Call to Order at 5:30 PM by Chair Gregg

Present – Chair Matthew Gregg, Kim Archer, Barry Buck, Joseph Powers, Scott Young, David Maxcy, and Leigh Smith

Absent – None

Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer; Chris Woodworth, Road Commissioner

Public – Craig Trombley

2023 Financial Audit Presentation

Tim Poitras from Chester M. Kearney presented the 2023 Financial audit via Zoom. The 2023 Audit was completed and it was in compliance with the Governmental Auditing Standards. The Town of Mapleton now has \$1,201,562 in undesignated funds or 37% of total general fund expenditures.

Board of Assessors Reviewed the 2024 6-Month County Bill

The County has begun its transition from calendar year to a physical year. The Board of Assessors reviewed the 6 month budget for January 1, 2024 to June 30, 2024. There will be another budget received by June for the full year budget of July 1, 2024 to June 30, 2025. Both bills will be due in September 2024. The 6 month bill is \$147,917 and will be paid from the undesignated fund balance.

Motion by **Maxcy** to approve and sign the 6 month County Tax Bill as presented

Second by **Smith**

Motion passed **2 - 0**

Approve Minutes of Previous Meeting, March 18, 2024 Town Meeting

Motion by **Archer** to approve minutes of the Select Board meeting as presented.

Second by **Powers**

Motion Passed **5 - 0**

Review, Approve and Sign Treasurer Warrants #17-26

Motion by **Buck** to approve the Treasurer's Warrants as presented

Second by **Archer**

Motion Passed **5 - 0**

Old Business – None

New Business

Reviewing Paving Bid Proposals

Bid packages were open on Wednesday, April 10, 2024. Trombley Industries had the winning bid of \$101.35 per ton for Machine Placed.

Motion by **Buck** to approve **Trombley Industries** to do the paving for Mapleton for the 2024 year

Second by **Powers**

Motion passed **5 - 0**

Elect Board Chair

Motion by **Young** to nominated **Buck** the Board Chair for 2024 year

Second by **Powers**

Motion passed **4 - 0**

FOAA Training

All newly elected and reelect board members must complete the FOAA Training. The Town Manager distributed the information needed to complete the training. Board members to complete the training are Barry Buck, Joseph Powers, and Keith Doyen

Board Appointments to Consider – Planning Board, Zoning Board of Appeals, and Town Clerk Nominations of Election Staff

Planning Board – Caleb Buck and Kevin Condon have both agreed to accept the appointment for a 3-year term.

Zoning Board of Appeals – Robert Bagley has agreed to accept appointment for an additional 3-year term

Motion by **Powers** to approve and sign the Planning Board and Zoning Board Appointments as presented

Second by **Archer**

Motion passed **5 - 0**

Town Clerk Nominations of Election Staff – The Town Clerk offers a variety of names to choose from to ensure that there will be enough staff for any election

Motion by **Powers** to approve and sign the nominations as presented by the Town Clerk

Second by **Gregg**

Motion passed **5 - 0**

Police Officer Appointments – In order to allow the Presque Isle Police Department to monitor and respond to complaints or calls received for the Hanson Lake Boat Landing, they request that the Board approve the appointment of officers they currently have on payroll. As the sift for these officers vary, all available officer personnel are listed

Motion by **Powers** to confirm the appointment of police officers as listed

Second by **Archer**

Motion passed **5 - 0**

Review, Approve, and Sign Board Policies

On an annual basis, the Select Board sign to authorize two (2) designated board members to act on their behalf, to review, approve, and sign the municipal treasurer's disbursements, pursuant to 30-A M.R.S.A. §5603. The Board also considers the request of the Tax Collector and Treasurer, to apply any tax payment received against outstanding or delinquent taxes due on said property, in chronological order, beginning with the oldest unpaid tax bill.

Motion by **Gregg** to approve Select Board Member **Buck** and Select Board Member **Archer** to sign weekly Warrant Disbursement

Second by **Powers**

Motion passed **5 – 0**

Motion by **Powers** to approve the Tax Collectors Payments Policy as presented

Second by **Gregg**

Motion passed **5 - 0**

Town Manager's Report

The 45 day notices have been sent out to residents that have not paid their 2023 taxes. They have until May 23, 2024 to pay before liens are placed on their property. The backhoe has been repaired and the loaner returned. The Animal Control Officer will be giving notices to dog owners who have not registered their dogs. The next step will be a summons for not complying with the state law. The Town Manager will be on vacation from April 17, 2024 to April 29, 2024.

Set Next Meeting Date(s):

Joint Board Meeting – Tuesday, April 16, 2024 @ 6PM

Select Board Meeting – Wednesday, May 15, 2024 @ 5:30PM

Adjournment at 6:10 PM by Chair Buck

Respectfully submitted

Lisa Foster

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