

# **CASTLE HILL MUNICIPAL OFFICERS MEETING**

*Wednesday, May 15, 2024*

**7:00 PM – Town Office**

## **Minutes**

**Call to Order at 7:00 PM by Chair Condon**

**Present – Chair Hermon Condon, Shari Cheney, Maylen Kenney, and Ryan Spooner**

**Absent – Scott Cheney**

**Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer;  
Chris Woodworth, Road Commissioner**

**Public – None**

### **Board of Assessors**

The Board of Assessors reviewed and signed the Town Certified Ratio Declaration for the 2024 year.

Motion by **Kenney** to approve the 2024 Tax Certified Ratio Declaration as presented

Second by **Shari Cheney**

Motion passed **2 - 0**

### **Approve Minutes of Previous Meeting, April 10, 2024**

Motion by **Kenney** to approve minutes of the Select Board meeting as presented.

Second by **Spooney**

Motion Passed **4 - 0**

### **Review, Approve and Sign Treasurer Warrants #27-34**

Motion by **Shari Cheney** to approve the Treasurer's Warrants as presented

Second by **Kenney**

Motion Passed **4 - 0**

### **Financials Update**

The Selectboard reviewed the 1<sup>st</sup> Quarter 2024 financial statements. There is no motion this is for informational purposes only.

**Old Business – None**

## **New Business**

### **Proposed County Budget**

The budget for the 2024 – 2025 year has been released. The County budget is passed by the County Commissioners. Based on the proposed budget there will be a 25% increase in the budget for the 2024 – 2025 year.. The final mil increase will be presented in July. There is no motion this is for informational purposes only.

### **Consider Legislative Policy Committee Appointment**

The Legislative Policy Committee is a 2-year appointment. Sandra Fournier has served on this committee since 2020 and would like to continue to serve for another 2-year term.

Motion by **Kenney** to appoint Sandra Fournier as The Town of Chapman representative

Second by **Shari Cheney**

Motion passed **4 - 0**

### **Review & Sign Notice of Election MSAD 1 School Budget**

The School Board must prepare all warrants and notices of election for the budget referendum. These warrants and notices must be countersigned by the Municipal Officers. There is an increase in the budget for Chapman of \$21,186

Motion by **Kenney** to approve and sign the MSAD 1 Warrant & Notice of Election

Second by **Shari Cheney**

Motion passed **4 - 0**

### **Set Next Meeting Date(s):**

Joint Board Meeting – Tuesday, May 21, 2024 @ 6PM

Select Board Meeting – Wednesday, June 12, 2024 @ 7PM

**Adjournment at 7:55 PM by Chair Hermon Condon**

**Respectfully submitted**

*Lisa Foster*

**Lisa Foster**