

NOTICE
JOINT SELECT BOARD MEETING
Tuesday, January 23, 2024
6:00 PM – Conference Room
MINUTES

Call to Order at 6:00 PM by Joint Board Chair, Maylen Kenney

Present – Barry Buck, Travis Mastro, Kim Archer, Scott Young, Patricia Sutherland, Charles Beaulieu II, Terry Hanlon, Milford Maynard, Isaac Braley, Allen Michaud, Ryan Spooner, Shari Cheney, Hermon Condon, and Chair Maylen Kenney.

Absent – Matt Gregg

Staff Present – Sandra Fournier, Town Manager; Adam Rider, Fire Chief; Aaron Whitaker, Code Enforcement; Chris Woodworth, Road Commissioner; Lisa Foster, Treasurer

Public Comments – None

Corbridge Financial Representative

Loriann Garside made a presentation to the Joint Board for a retirement benefit for the voluntary firefighters. Corbridge is the Administrator of Funds for the Length of Service Award Program, which is a 457B plan. Funds for the firefighter's account are made either by a personal, municipality, federal, or state contribution.

Municipal Officer Photos

Approve Meeting Minutes – December 19, 2023

Motion was made by **Buck** to approve the minutes as presented.

Second by **Sutherland**

Motion passed **Unanimously**

Old Business

Discuss Fire Department Retirement Benefit

After the presentation from the Corbridge Financial representative, there was a discussion on whether to add funds to the 2024 Fire Department Budget for the retirement benefit. There was discussion on how the benefit would be dispersed among the Fire Department staff.

Motion by **Maynard** to add retirement benefit to the 2024 Fire Department Budget in the amount of \$3125 or \$125 for each volunteer that made at least 75% of trainings, truck checks, and emergency calls.

Second by **Sutherland**

Motion passed **Unanimously**

Review the 2024 Spirit of America Award–

The Joint Board was shown the Spirit of America Award that is to be presented to Jeff and Elizabeth Clark.

Annual Report Dedication and In Memory of –

Motion by **Sutherland** to dedicate the Annual Town Report to Blake Buck

Second by **Hanlon**

Motion passed **Unanimously**

Motion by **Sutherland** to have the In Memory page for Darrell Chandler

Second by **Hanlon**

Motion passed **Unanimously**

2024 Joint Board Budget Approval

Interlocal Cost Sharing Formula

Motion by **Sutherland** to approve the Interlocal Cost Sharing Formula as presented.

Second by **Buck**

Motion passed **Unanimously**

2024 Salary Pay Scale

Motion by **Sutherland** to approve the 2024 Salary Pay Scale as presented

Second by **Cheney**

Motion passed **Unanimously**

General Government Budget

Motion by **Maynard** to approve the Joint Board line items for the General Government Budget as presented

Second by **Hanlon**

Motion passed **Unanimously**

Fire Department Budget

Motion by **Sutherland** to approve the Joint Board line items for the Fire Department as presented

Second by **Cheney**

Motion passed **Unanimously**

Property Services Department Budget

Motion by **Sutherland** to approve the Joint Board line items for the Property Services Department as presented

Second by **Michaud**

Motion passed **Unanimously**

Public Safety Department

Motion by **Cheney** to approve the Joint Board line items for the Public Safety Department as presented

Second by **Michaud**

Motion passed **Unanimously**

New Business

2024 Joint Budget Review and Approval

Highway Department Budget

Motion by **Sutherland** to approve the Joint Board line items for the Highway Department Budget as presented

Second by **Michaud**

Motion passed **Unanimously**

Recreation Department Budget

Motion by **Cheney** to approve the Joint Board line items for the Recreation Department Budget as presented

Second by **Spooner**

Motion passed **Unanimously**

Community Services Budget

Motion by **Sutherland** to approve the Joint Board line items for the Community Services Budget as presented

Second by **Buck**

Motion passed **Unanimously**

Revenue Budget

Motion by **Buck** to approve the Revenue Budget as presented

Second by **Hanlon**

Motion passed **Unanimously**

Reserve Budget

Motion by **Buck** to approve the Reserve Budget as presented

Second by **Condon**

Motion passed **Unanimously**

Review, Approve and Sign Treasurer Warrants #98-108

Motion by **Maynard** to approve the Treasurer Warrants as presented

Second by **Cheney**

Motion passed **Unanimously**

Other

Set Next Meeting Date(s):

Individual Select Board Meetings on Wednesday, February 13, 2024

Adjournment at 7:10 PM by Joint Board Chair Kenney

Respectfully submitted by,

Lisa Foster

Lisa Foster

Treasurer

After the Joint Board Meeting adjourned the Town of Castle Hill met for a discussion. Minutes are on the Castle Hill Select Board Meeting for January 10, 2024.