

# CASTLE HILL MUNICIPAL OFFICERS MEETING

*Wednesday, September 11, 2024*

**7:00 PM – Town Office**

## **Minutes**

**Call to Order at 6:57 PM by Chair Condon**

**Present – Chair Hermon Condon, Shari Cheney, Scott Cheney, Maylen Kenney, and Ryan Spooner**

**Absent – None**

**Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer; Aaron Whitaker, Code Enforcement Officer; Becky Adams, Assessor Agent joined by Zoom**

**Public – None**

**Approve Minutes of Previous Meeting, July 10, 2024**

Motion by **Shari Cheney** to approve minutes of the Select Board meeting as presented.

Second by **Kenney**

Motion Passed **5 - 0**

**Review, Approve and Sign Treasurer Warrants #53-72**

Motion by **Shari Cheney** to approve the Treasurer's Warrants as presented

Second by **Spooner**

Motion Passed **5 - 0**

**Board of Assessors**

The Assessor Agent presented information of a TRIO Web program error on account 2208 Map/Lot 012-022. This resulted in a value difference of \$6100. The Assessor requests an Abatement for Hermon & Patricia Condon for the amount of \$79.30.

Motion by **Kenney** Abate Hermon & Patricia Condon \$79.30

Second by **Shari Cheney**

Motion passed **2 – 0**

The Assessor Agent presented information of a full inspection of all structures for property at 1922 State Road, Map/Lot 012-024, owned by Daniel & Judy Christopher. Based on the valuation before and after the inspection, the Assessor Agent recommends to deny the abatement request of the Christophers. A letter was sent to the Christophers detailing their options.

Motion by **Kenney** to deny the abatement request for Daniel & Judy Christopher

Second by **Shari Cheney**

Motion passed **2 - 0**

## **Old Business**

### **Dangerous Building Update**

The Code Enforcement Officer and Town Manager did a visual inspection of dangerous buildings. The CEO has made attempts to reach the owners of these properties by certified mail with no response. The Selectboard has authorized the next step of having a sheriff serve paperwork to the owners of the properties. There will be more options given to the Selectboard at the October meeting. This is for informational purposes only no motion at this time.

## **New Business**

### **Residential Values Percentage of Change**

There was a discussion of the Residential Values Change. This was for informational purposes only no motion at this time.

### **2025 Budget and Town Meeting Schedule**

The Town Manager presented the Selectboard with a schedule for the 2025 Budget and Town Meetings. This was for informational purposes no motion at this time.

### **Town Manager Report**

The Town Manager reported that the SHAPE Award Inspection had taken place. There were a couple of corrections that need to be taken care of, otherwise the inspection went well.

## **Other – None**

### **Set Next Meeting Date(s):**

Select Board Meeting – Wednesday, October 16, 2024 @ 7PM

Salary Committee Meeting – Friday, October 11, 2024

## **Adjournment at 7:55 PM by Chair Condon**

**Respectfully submitted**

*Lisa Foster*

**Lisa Foster**