

CHAPMAN MUNICIPAL OFFICERS MEETING

Wednesday, December 11, 2024

4:00 PM – Town Office

Minutes

Call to Order at 4:00 PM by Chair Patricia Sutherland

Present – Chair Patricia Sutherland, Charles Beaulieu II, Isaac Braley, Terrance Hanlon, and Milford Maynard

Absent – None

Public Comment - None

Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer; Aaron Whitaker, CEO; Adam Rider, Fire Chief; and Robby Gross, Assistant Fire Chief

Approve Minutes of Previous Meeting, November 13, 2024

Motion by **Hanlon** to approve minutes of the Select Board meeting as presented.

Second by **Beaulieu**

Motion Passed 4 - 0

Review, Approve and Sign Treasurer Warrants #88-96

Motion by **Maynard** to approve the Treasurer's Warrants as presented

Second by **Hanlon**

Motion Passed 4 - 0

Old Business – None

Alder Lake Culvert

The Town Manager met with representatives from FEMA and MEMA in November. The grant for this project is in the final stages of being awarded. More information will be available at the end of December.

New Business

Review 2022 Tax Collectors Auto Foreclosure Report

There were properties in Chapman that faced automatic foreclosure. The owners of the properties have all paid their taxes. There is no foreclosure necessary. This is for informational purposes only.

2025 Individual Budget Review and Approval

The following department's individual budgets were reviewed.

1. General Government & Reserve
2. Fire Department & Reserve
3. Property Services Department & Reserve
4. Public Safety Department & Reserve

Motion by **Hanlon** to approve the department's individual line items for the 2025 Budget for General Government & Reserve, Fire Department & Reserve, Property Services Department & Reserve and Public Safety Department & Reserve as presented.

Second by **Braley**

Motion passed **5 - 0**

Set Next Meeting Date(s):

Joint Board Meeting – Tuesday, December 17, 2024 @6PM

Select Board Meeting – Wednesday, January 8, 2025 @4PM

Joint Board Meeting – Tuesday, January 14, 2025 @6PM

Adjournment at 4:52PM by Chair Sutherland

Respectfully submitted

Lisa Foster

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